

DisasterLAN

Briefing Notes

Quick Facts

- Incident Based
- Role Specific
- Accountability
- Reports Enabled

Features

- Set Activation Times
- Set Deactivation Times
- Track Recipients
- Rich Text Editor
- Status Indicator

Tools

- Create
- Delete
- Activate
- Expire
- Report
- Text Search
- Date Range Search

The screenshot displays the DisasterLAN web application interface. At the top, it shows the system title "DISASTER LAN" and the current session information: "Severe Weather (Lee) 9/4/2011-9/9/2011" and "Tue Nov 22, 2011 :: 14:18:20". The user is identified as "Welcome, Pat Cerra (bcg_pccerra) BCG Support". The navigation menu includes "Incidents & Tasks", "Communication", "Contacts", "Documentation", "Resources", "Situational Awareness", "System Administration", and "Custom Links".

The main content area is titled "Communication: Briefing Notes". It features a legend for "Active", "Pending", and "Expired" items. Below the legend is a table listing various briefing notes. The table has columns for "Status", "Posted By", "Role", "Title", and "Last Modified".

Status	Posted By	Role	Title	Last Modified
Y	Smith, John	DOT	Test	11/22/2011 12:51:13
Y	McCullum, Nancy	OCT	test	11/22/2011 12:51:11
Y	Pierce, Rudolph	OFPC	test	11/22/2011 12:51:11
Y	Walborough, Tim	GIS	this is a test	11/22/2011 12:51:11
Y	Roman, Donna	PSC	This is a test	11/22/2011 12:51:11
Y	Eldred, Uri	OEM - Westchester County	Test	11/22/2011 12:51:09
Y	Francis, Mary	NYSWC	REMINDER: Scheduled Monthly Server Maintenance - Tuesday, November 22 at	11/22/2011 12:11:32

Below the table, there is a detailed view of a specific briefing note. The "Title" is "DHS Network Outage" and the "Date Of Event" is "Tuesday November 22, 2011". The "Overview" section contains the text: "The DHSES Technology Division is advising customers of an outage from 6:00 pm to 10:00 pm on Tuesday November 22, 2011 for scheduled monthly maintenance." The "Locations/Services Impacted" section is currently empty.

Briefing Notes are a role-based log designed for end users to leave notes, task lists, shift information, and heads-up information to other users filling the same EOC role (such as logistics chief). Document goals, to do lists, and actions taken quickly and easily with a full rich text editor. You can create tables, change fonts, and add attachments as needed. At the end of your shift, generate a report from your briefing notes and email it to others.

The screenshot displays the "Active Report View for Role: BCG Support Staff as of 6/6/2011 1:44:26 PM". It features a table with columns for "Posted By", "Title/Subject", "Last Modified", and "Entry Text".

Posted By	Title/Subject	Last Modified	Entry Text
Marciniak, Kevin (BCG Support Staff)	Power Outage Expected	6/6/2011 1:41:28 PM	Due to high winds a power outage may happen at any time. Be prepared to switch over to backup power.

At the bottom of the report, it says "Printed on: 6/6/2011 1:44:26 PM" and "1 of 1".

