

DisasterLAN

Incident Action Plans

Quick Facts

- Ops Period Based
- Staffing Information
- Command Chart
- ICS Forms
- Custom Cover Pages
- Save Drafts
- Publish to PDF

Features

- Review Drafts
- Clone IAPs for Next Ops Period
- Export to Word, CSV, Excel
- Email IAPs
- Clone IAPs
- Print IAPs

The image shows a screenshot of the 'New Incident Action Plan' form and a sample cover page. The form is titled 'New Incident Action Plan' and has a 'Save' button and a 'Cancel' button. It is divided into several sections:

- Define the Operational Period for this IAP:** Operation Start Date/Time: 06/07/2011 10:38, Operation End Date/Time: 06/07/2011 10:38.
- Define the Title IAP:** Define the Title: [Empty field]
- Define the Cover Page:** Select Cover Page Template: NY IAP Cover Page, Upload a Cover Page Image: Add.
- Define the EOC Staffing for this Operational Period:** A table with columns for 'Operational Period' and rows for various roles: SEOC Coordinator, Deputy SEOC Coordinator, Planning Section Chief, Resource/Staffing Unit Leader, Medical Unit Leader, Operations Section Chief, Logistics Section Chief, and Finance Section Chief.
- Select the ICS Forms included in this IAP:** A list of ICS forms with checkboxes: ICS 202 - Incident Objectives, ICS 203 - Organization Assignment List, ICS 203A - Organization Assignment List Cont'd, ICS 204 - Assignment List, ICS 205 - Incident Communications Plan, ICS 205A - Incident Communications Directory, ICS 206 - Medical Plan, ICS 207 - Organizational Chart, Weather Forecast, Incident Maps, and Traffic Plan.
- Define the Operational Branches:** A table with columns for 'Branch Name' and rows for 'SOEM Field Operations' and an 'Add' button.
- Define the Footer:** [Empty field]

The sample cover page is titled 'Polk County Iowa Emergency Management Commission' and 'INCIDENT ACTION PLAN'. It includes the date and time '11/08/2011 08:18 to 11/08/2011 08:18' and the incident name 'Train Derailment'. It also features the signatures of Terry Branstad, Governor, and A.J. Mumm, Director, along with the logos of Polk County and the Emergency Management Agency.

The DisasterLAN Incident Action Plan module allows you to create an IAP that follows ICS guidelines, save it electronically, and email it out when complete. The IAP module is designed to help streamline and simplify the IAP creation process. All IAPs are designated for a particular Operational Period, however, DisasterLAN allows administrators to clone existing IAPs to use as a basis. IAPs include fields for entering essential staffing information such as Command Structure, Branches, Divisions, etc. They also have custom user created cover pages. ICS forms from the DisasterLAN ICS Forms module can easily be included in an IAP by checking the desired forms off in a list. Finally, IAPS can be saved as drafts, reviewed, and published. Published IAPS can be emailed out as PDF documents.

